



ELIZABETH TOWNSHIP

522 ROCK RUN ROAD ELIZABETH, PA 15037

PHONE: 412-751-2880 | FAX: 412-751-6002

www.elizabethtwppa.com

RENTAL PROPERTY REGISTRATION

*If you are registering an apartment or townhome complex, this form will count as the registration for **all** units. If you are registering a stand-alone single-family or two-family home and have other rental properties in the township, a registration form should be filled out for **each** unit.*

PROPERTY INFORMATION

Name: _____

Address: _____

Total # of Units in the Complex: _____ Total # of Occupied Units in the Complex: _____

Email: _____ Phone Number: _____

MANAGEMENT COMPANY INFORMATION

Name: _____

Address: _____

Email: _____ Phone Number: _____

RESPONSIBLE AGENT INFORMATION

Name: _____

Address: _____

Email: _____ Phone Number: _____

CORPORATION OR LLC INFORMATION

Name: _____

Address: _____

Email: _____ Phone Number: _____

FEES

There is no fee to register the property as a rental; however, there is a fee for the rental inspection. Fees are set by the current fee schedule.

Rentals must be inspected upon registration, annually, and each time a new tenant moves in.

The applicant hereby certifies and agrees as follows: (1) I am the owner or the duly authorized Responsible Agent of the owner to make this application; (2) I have read all the information above and the same is correct; (3) The licenses, if issued, may be declared void should said information be false; (4) I will comply with the Property Maintenance Code and all other Codes of the Township of Elizabeth which are applicable hereto; (5) I agree to inspections by the Code Enforcement Officer to determine if the property is in compliance with applicable Codes of the Township of Elizabeth; (6) I will provide written notice to the Code Enforcement Officer within 10 days of any change of ownership or in the agents listed above; (7) I certify that the property identified in this application is not subject to any deed restrictions prohibiting the property from being rented.

Print Name: _____

Signature: _____

Date: _____