



# ELIZABETH TOWNSHIP

522 ROCK RUN ROAD • ELIZABETH, PA 15037

PHONE 412-751-2880 • FAX 412-751-6002

[www.elizabethtwppa.com](http://www.elizabethtwppa.com)

## Rental Property Registration Application

PROPERTY INFORMATION				
Rental Property Address:				
City:	State:	Zip:	Building:	Unit:
Does the property owner live in this building?			<input type="checkbox"/> YES	<input type="checkbox"/> NO
Property Owner Name:				
Property Owner Physical Address:				
Property Owner Mailing Address:				
Property Owner E-Mail Address:				
Phone:	Cell:		Fax:	
MANAGEMENT COMPANY INFORMATION				
Name:				
Address:				
E-Mail Address:				
Phone:	Cell:		Fax:	
RESPONSIBLE AGENT INFORMATION				
Name:				
Address:				
E-Mail Address:				
Phone:	Cell:		Fax:	
CORPORATION or LLC INFORMATION				
<input type="checkbox"/> This property is owned by a Corporation or LLC – The person responsible for accepting legal notices is as follows:				
Name:				
Mailing Address:				
E-Mail Address:				
Phone:	Cell:		Fax:	
RENTAL REGISTRATION FEE				
<input type="checkbox"/> Single Residential Rental Unit - \$30.00		<input type="checkbox"/> Two Residential Rental Units - \$100.00		
<input type="checkbox"/> Rooming/Boarding House- \$200.00		<input type="checkbox"/> Transient Dwelling - \$200.00		
Total # of Residential Rental Units in Entire Building/Complex:				
Total # of Occupied Residential Rental Units in Entire Building/Complex:				
ACKNOWLEDGEMENT				
<b>The applicant hereby certifies and agrees as follows:</b> (1) I am the owner or the duly authorized Responsible Agent of the owner to make this application; (2) I have read all the information above and the same is correct; (3) The licenses, if issued, may be declared void should said information be false; (4) I will comply with the Property Maintenance Code and all other Codes of the Township of Elizabeth which are applicable hereto; (5) I agree to inspections by the Code Enforcement Officer to determine if the property is in compliance with applicable Codes of the Township of Elizabeth; (6) I will provide written notice to the Code Enforcement Officer within 10 days of any change of ownership or in the agents listed above; (7) I certify that the property identified in this application is not subject to any deed restrictions prohibiting the property from being rented.				
Owner or Management Company Signature:				Date:
Responsible Agent Signature:				Date: